

I. DENOMINATION OF THE EVENT

VENUE: World Equestrian Center Vaulting Premier NF: USA
DATES: 28 November 2025 Indoor: ☐ Outdoor: ☒

EVENT CATEGORIES:

Seniors:

CVIO4*	<input type="checkbox"/>
CVI3*	<input checked="" type="checkbox"/>
CVI2*	<input checked="" type="checkbox"/>
CVI1*	<input checked="" type="checkbox"/>
CVI-WCupQ	<input checked="" type="checkbox"/>
CVI-W Final	<input type="checkbox"/>
CVI-Masterclass	<input type="checkbox"/>

Young Vaulters:

CVIY2* ☒

Juniors/Children:

CVIJ2*	<input checked="" type="checkbox"/>
CVIJ1*	<input checked="" type="checkbox"/>
CVICh2*	<input checked="" type="checkbox"/>
CVICh1*	<input checked="" type="checkbox"/>

Championships:

CH-M-V	Senior	<input type="checkbox"/>
CH-EU-V	Senior	<input type="checkbox"/>
CH-M-V	Young Vaulters	<input type="checkbox"/>
CH-EU-V	Young Vaulters	<input type="checkbox"/>
CH-M-V	Junior	<input type="checkbox"/>
CH-EU-V	Junior	<input type="checkbox"/>

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 24th edition, effective 21 November 2023.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2024.
- FEI Veterinary Regulations, 15th edition, effective 1st January 2023, updates effective 1 January 2024.
- The FEI Vaulting Rules, 10th edition, effective 1st January 2022, updates effective 1 January 2024 and if applicable the FEI Vaulting World Cup™ Final rules 2024/2025.
- FEI Equine Anti-Doping and Controlled Medication Regulations, 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes. Adopted on 23 November 2020. Takes effect on 1 January 2021, updates effective 1 January 2024.
- All subsequent published revisions, the provisions of which will take precedence

Approved by the FEI, Lausanne, on

Signature:

Ronan Murphy
Director Vaulting

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: Arena Horse Shows of Ocala, LLC
Address: 1390 NW 80th Avenue, Ocala, FL 34482
Telephone: 352.857.4572
Email: Shelley.Page@wec.net
Website: www.worldequestriancenter.com

Contact Details Show Ground:

Address: 1750 NW 80th Avenue, Ocala, FL 34482

Telephone:

GPS Coordinates: Lat: 29.20011, Long: -82.25668

Accessibility details (directions by road, nearest airport / train station):

From I-75 Southbound – Take Exit 358 and turn right onto W HWY 326 for 2.3 mi, turn left into NW 70th Ave for 4.6 mi, continue onto NW 80th Ave, WEC on the right.

From I-75 Northbound – Take Exit 352 and continue on FL-40W for 5.4 mi. Turn right onto NW 80th Ave. WEC is on your left.

Nearest airports: Ocala International–10 mins, Tampa and Orlando International Airports–90 mins

2. ORGANISING COMMITTEE

Honorary President:

President of the Event: Roby ROBERTS

Show Secretary: MacKenzie WARO – (607) 287-1292 | mlw555@gmail.com

CVI Show Secretary: Lisa ZIELENSKE – (678) 425-5817 | lmzielenske@yahoo.com

Press Officer: Brianna MILLER – (610) 220-9402 | Brianna.miller@wec.net

3. EVENT DIRECTOR

Name: Lisa Zielenske – (678) 425-5817 | lmzielenske@yahoo.com

Name: Tom HERN – (781) 910-6793 | tom.hern@wec.net

Name: Shelley PAGE – (352) 266-3970 | shelleyhpage@gmail.com

Mobile:

Email:

V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

<p>* Compulsory</p> <p>* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.</p>							
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level
1	Ground Jury		Ground Jury President	10098506	Valerie Carter	USA	3
			Ground Jury Member	10060914	Jennifer Daniels	USA	2
			Ground Jury Member	10094468	Alejandra Orozco Vizcaino	MEX	3
			Ground Jury Member				
2	Foreign Judge		Foreign Judge	10055349	Rob De Bruin	NED	4
3	Technical Delegate		Technical Delegate (for Championships only)				
4	Chief Steward		Chief Steward	10062656	Janice Welch	USA	3
5	Stewards		Steward	10343265	MacKenzie Waro	USA	1
			Steward				
			Steward				
			Steward				
6	FEI Veterinary Delegate		FEI Veterinary Delegate				
7	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President				
			Assistant FEI Delegate				
			Assistant FEI Delegate				
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10088830	Dr. Larry Wexler		
			FEI Permitted Treating Veterinarian (one for every 200 horses)	10088830	Dr. Larry Wexler		
9	Medical Doctor ⁹			30000561	Marion County EMS		
10	Farrier			10299563	Farriers, Inc		
11	NF Delegate		NF Delegate (if applicable)				

VI. INVITATIONS

1. GENERAL

CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	All
Number of Attendants per NF	All
Number of Grooms per NF	1 per horse
Number of athletes per NF	
Individual	
Individual Female – Senior	All
Individual Female – Young Vaulteer	All
Individual Female – Junior	All
Individual Female – Children	All
Individual Male – Senior	All
Individual Male – Young Vaulteer	All
Individual Male – Junior	All
Individual Male – Children	All
Squad	
Squad Senior	All
Squad Junior	All
Pas-de-Deux	
Pas-de-Deux Senior	All
Pas-de-Deux Junior	All

Athletes are invited by the Organiser through their National Federation

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

Deadlines for Entries:

Nominated entries: (For Championships and Games only)	
Definite entries:	14 November
Last date for substitutions: (one hour prior the Horse Inspection)	28 November
Entries have to be sent to: Lisa Zielenske – lmzielenske@yahoo.com	
Entry fee per Individual vaulter:	CVI3*/2* \$330 USD ; CVI1* - \$230 USD
Entry fee per Pas-de-Deux:	\$330 USD
Entry fee per Squad:	CVI3*/2* \$600 USD ; CVI1* - \$400 USD
Stabling/Tack stall fee per Horse/Stall:	\$200 USD – Shavings not included
Details entry procedure fee / Payment:	Online entries registration and payment at time of definite entries paid in USD.
<p>Entries must be submitted online via vaultingentries.com. This will allow us to ensure that FEI numbers, age and gender can be checked against the FEI database and the rule for each class. Entrants must have a valid FEI number before the definite entry date, unless agreed with the OC. NOTE: Entry in the system doesn't guarantee a place in the CVI, the OC will review and approve entries before they are final.</p> <p>Access can be requested by emailing contact@vaultingentries.com. Please Note: only request from National Federations will be considered (they may nominate someone else, but the request must come from the NF). Please send a single email with all users allowed to submit entries, in this format:</p> <p>Please also use contact@vaultingentries.com for support queries. Only NF representatives (or their nominated users) will receive an answer.</p> <p>US Vaulters should register online via HorseSportPro</p>	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

No Shows will not be eligible for any refund and will be charged a penalty of \$100. Late withdrawals will pay a \$100 fee.

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule

can be charged by the OC.

EADCMP Fee: Included in entry fee ☐ Not included in entry fee ☒

Lower-Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity (upon request):	Included
Manure disposal	Included
Hay	Variety for sale on grounds at different price points
Straw	Not available on grounds
Shavings	Available on grounds for purchase
Other (please specify):	USEF IHP \$35/vaulter, D&M \$33/horse paid for by vaulter with entry

Lorry/Caravan:

Power supply:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:
Water supply:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:
Sanitary facilities:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:
Catering facilities:	provided by the OC <input type="checkbox"/>	Not provided by the OC <input checked="" type="checkbox"/>	Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	To be completed by the Organiser
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VIII. TIMETABLE (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables – All horses must be checked into FEI Stabling by 19:00	Thursday	27 November	15:00 – 19:00
1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i> <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Friday	28 November	09:00
• Chef d'Equipes Meeting (CVIO & Championships)	Friday	28 November	09:30

TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions ☒
- Individual Competitions ☒
- Pas-de-Deux Competitions ☒

IX. COMPETITION DETAIL

Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.

TIMETABLE COMPETITION

***Please download template of the [Event and Competition planer 2025](#) and send the excel file together with the draft schedule.**

Total Prize Money and currency	n/a					
Breakdown of prize money by competition	1st	2nd	3rd	4th	5th	other
Prizes in Kind						

Applicable government tax to be deducted from Prize Money (see also p. 25): %

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award – (Prize description and value)
 Best foreign athlete - (Prize description and value)
 Best home athlete – (Prize description and value)
 Team awards – (Prize description and value)

PRIZE - CLASSIFICATION

Ribbons 1st – 8th place – Award with 1st place

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser ☐ or Athletes ☐

Meals provided from _____ to _____.

Onsite lodging options available at <https://worldequestriancenter.com/ocala-fl/visit/stay/>

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes ☒

from _____ to _____.

Onsite lodging options available at <https://worldequestriancenter.com/ocala-fl/visit/stay/>

Meals

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from _____ to _____.

NB. If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms.](#)

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: Friday, 28 November in raised pavilion by competition arena.

2. COMPETITION ARENA(S)

Dimensions: 118m X 118m

Type of Footing: All weather – Sand/fiber mixture

3. PRACTICE ARENA(S)

Dimensions: 76m X 46m

Type of Footing: All weather – Sand/fiber mixture

4. STABLES

Size of boxes 3 m x 4 m

All Vaulting Horses are to be housed in stables of at least 12m² where one side of the stable must be at least 3m in length.

5. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

Yes ☐

Name of the Company:

FEI Certified Service Provider ID number:

Contact person at Event

Name:

FEI ID number:

Contact email: (compulsory)

No ☒

Name of the Company: Vaulting Results

Contact person/owner of the Company: Alex Brooks

Contact person at Event

Name: Lisa Zielenske

FEI ID number: 10059592

Contact email: lmzielenske@yahoo.com

6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

Will you use other technology/service provider(s) at your Event?

Yes ☐

Name of the Company:

Contact person

Name:

FEI ID number (if applicable):
Contact email:
Activity/Function:

No ☒

7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is Top 3 placing athlete/squad.

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☐ No ☒
Name of your ticketing provider:
Web address to buy ticket:

9. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser ☐ at per km.

The Athlete ☒

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☐ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip:

Other: Two hotels available on grounds

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes ☐ No ☒

Trailers must be moved to designated parking after unloaded.

15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Name: The Dutta Corporation
Address: 3121 Fairlane Farms Road, Suite 6, Wellington, FL 33414
Telephone: +1 914 276 3880
Email: info@timdutta.com
Opening hours: 24/7

Square for Organiser to include additional details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: As per FEI passport rules
Quarantine period: As per home country into USA
Specimen Import Licence applied: As per The Dutta Corp per country

All horse importation health and vaccination requirements must be realised through The Dutta Corp as they are professionals in transporting horses around the world.

3. NATIONAL REQUIREMENTS

30-day certificate of health is required for entry onto WEC property as well as the state of Florida. FEI Horse Passport will suffice all additional national requirements.

4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to

compete in pony events.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and met the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation

facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).

8.1. SAMPLING. FEI VETERINARY REGULATIONS

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law,

the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

Square for OC to include reference to National Laws when necessary
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1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Horse insurance is the sole responsibility of the horse owner.

2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <https://inside.fei.org/content/general-regs-statutes>.

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5 ADDITIONAL INFORMATION FROM THE ORGANISER

Square for OC to include reference to National Laws when necessary

Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Young Vaulters	Minimum/Maximum Age for Vaulters
Individual Competition	16 - 21
Junior Classes	Minimum/Maximum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum/Maximum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Square for OC's to include details if necessary

XV. ANNEXES

1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results and final ranking sheets signed by the President of the Ground Jury have to be sent by e-mail to vaulting@fei.org in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

It is strictly forbidden for secretaries to take pictures of scoring sheets with private devices at the judges' tables at any time. The OC must instruct the secretaries accordingly and ensure that the data integrity is guaranteed.

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.